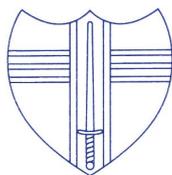


ALL SAINTS C.E. JUNIOR ACADEMY, HASTINGS



CHARGING & REMISSIONS POLICY

Reviewed by K Hurd/A Brignall	09/11/2016
Approved by theLGB	21/11/2016
Next review date	October 2017

PRINCIPLES

We are committed to a free school education for all.

We Aim To:

- Ensure that education in school is free.
- Ensure that activities offered wholly or mainly during normal school teaching time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost.
- Ensure that there is no statutory requirement to charge for any form of education but the academy has the discretion to charge for optional activities provided wholly or mainly out of school hours.
- Ensure that the academy has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the academy, whether during or outside school hours.

PRACTICES

With these aims in mind, it is the Policy of this Academy:

- To continue to request voluntary contributions from parents towards activities organised by the academy during school hours.
- The level of contributions requested should be sufficient to meet costs (including insurance), and allow a small contingency to cover last minute 'drop-outs' and unforeseen expenditure.
- This academy is willing to support the funding of certain activities and trips by providing subsidies for children whose parents are unwilling or unable to make a voluntary contribution via use of Pupil Premium monies or by seeking sponsorship.
- The amount of subsidy available to individuals will depend on the cost of each trip and number of events per year group over the course of the academic year.
- If insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, then that activity will be cancelled.

- Optional trips wholly or mainly outside school hours, including residential, will be charged at full cost. These visits will not proceed where full costs are not met by all those who wish to partake in the activity. Parents in receipt of benefits that entitle their children to free school meals may also be entitled to assistance with costs, and are asked to contact the school for more information.
- In cases where requests for help with costs are made from parents not in receipt of benefits but who are experiencing extreme financial hardship, the academy will assist them in applying for grants from local charities.
- The academy may invite voluntary contributions towards the cost of ingredients, materials and equipment where parents have expressed the wish to have the finished product.
- This academy may make charges for breakages of equipment and damage to property including window breakage and cost for graffiti removal.
- Individual instrumental tuition is provided by the County Music Service, who have their own charging arrangements. From time to time, separate arrangements may be made for individual music tuition for pupils eligible for free school meals, and the cost of these is met by the Academy from its Pupil Premium Grant.
- The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence to discuss the remission of charges in full or in part.
- Where parents request significant printed documentation, eg. the School Handbook, this will be provided at cost.

This policy is reviewed annually